## **Arkansas State University - Jonesboro**

Effective Date: 07/01/93

Number: 07-14

**Section: Human Resources** 

**Subject: Payroll Services: Pay Periods - Interim and Summer Sessions** 

Salaries for the interim session (between the spring semester and the first summer term), and for both regular summer terms are prorated over a period authorized by the department and based on the dates of the terms.

Salaries for interim and summer terms are paid as follows:

- 1. Interim Term: Payment is made on the last working day of May.
- 2. First Summer Term: Payment is prorated on June 15<sup>th</sup> and June 30<sup>th</sup>.
- 3. Second Summer Term: Payment is prorated on July 15<sup>th</sup> and July 31<sup>st</sup>.

Reviewed on 05/15/13.