

MEMORANDUM OF UNDERSTANDING
ARKANSAS STATE UNIVERSITY-JONESBORO
AND
ARKANSAS STATE UNIVERSITY MOUNTAIN HOME

July 1, 2014 - June 30, 2016

Article I

Introduction

Arkansas State University-Jonesboro (ASUJ) and Arkansas State University-Mountain Home (ASUMH) agree that Arkansas State University-Jonesboro will continue to operate an Arkansas State University-Jonesboro Degree Center, hereinafter referred to as Degree Center on the Arkansas State University-Mountain Home campus. Arkansas State University-Jonesboro will offer in the Degree Center lower division nursing, junior, senior, and graduate courses. The AASN, selected four-year and graduate degrees will be provided in the Degree Center. The courses and degrees selected will be offered on a needs basis. The specifics of this relationship are outlined in the conditions included in this Memorandum of Understanding (MOU).

Article II

General Purpose

Four additional degrees are proposed for the Degree Center on the ASUMH campus. Those degrees, housed in the College of Education and Behavioral Science (COEBS) are:

Bachelor of Science (BS) in Sports Management
Master of Art in Teaching (MAT) in Mid-Level Education
Master of Science in Education (MSE) in Reading
Educational Specialist (Ed.S) in Reading

It is agreed that students who satisfactorily complete all the required courses offered by Arkansas State University-Jonesboro through the Degree Center and who meet all other program requirements for graduation will earn the appropriate degree from Arkansas State University-Jonesboro.

It is agreed that courses offered through the Degree Center as part of this program will satisfy Arkansas State University-Jonesboro's residency requirements for degree work. Students

who complete an associate degree from Arkansas State University-Mountain Home are eligible for admission and transfer into the programs offered by Arkansas State University-Jonesboro in the Degree Center. Students meeting the admission and degree requirements specified in the Arkansas State University-Jonesboro's *Undergraduate Bulletin* and the *Graduate Bulletin* will be admitted.

The degrees offered in the Degree Center will not indicate the location where the degree was earned. The undergraduate degrees offered will use the same course requirements as stated in the Arkansas State University-Jonesboro's *Undergraduate Bulletin* subject to the interpretation of the "57 hour upper division rule" as follows:

Students working on a bachelor's degree at the degree center must complete the junior-senior hour requirement for their major, but not fewer than 45 junior-senior hours.

The 57 senior institution hour requirement may be met by appropriate freshman and sophomore elective courses offered by the degree center host institution and/or any other accredited higher educational institution. Arkansas State University-Jonesboro will make a good faith effort to offer sufficient numbers of junior-senior electives at the Degree Center to assist students with their programs. The student and their adviser will decide which specific electives will best meet the individual student's needs.

Graduate degree requirements are listed in the *Graduate Bulletin*. It is agreed that Arkansas State University-Jonesboro will emphasize quality in programs offered through the Degree Center and will apply its own on-campus quality assurance measures to evaluate the program and its graduates. Students at Arkansas State University-Mountain Home that transfer to Arkansas State University-Jonesboro will satisfy the degree requirements subject to the exception as follows:

Transfer students from the above institution will be required to meet General Education and specific major requirements as well as complete 45 junior-senior hours at Arkansas State University-Jonesboro or other accredited four-year institutions of higher education. Thirty-two hours, including 18 of the last 24 hours, must be completed in residence at the campus of Arkansas State University-Jonesboro.

Both institutions agree to provide appropriate services for students. Representatives from both institutions will have input into all decisions that directly impact the program. Prospective degree students will be provided complete information concerning the academic preparation required for enrollment in the courses and programs offered.

Article III

Degree Programs

Arkansas State University-Jonesboro agrees to offer the selected degree programs in a manner that allows a full-time student who has earned an associate degree from the Arkansas

State University-Mountain Home to earn the baccalaureate, master's degree or specialist degree in a timely manner. Students must meet the degree requirements prescribed in the appropriate bulletin subject to the interpretation mentioned above. Any substitutions must be approved by the Registrar at Arkansas State University-Jonesboro together with the appropriate department chair and dean.

Arkansas State University-Jonesboro agrees to offer only junior, senior, and graduate courses in Baxter County unless there is mutual agreement for the offering of selected freshman-sophomore courses as there are in nursing. Arkansas State University-Jonesboro occasionally has contracts with industry to provide selected courses at various locations around the state. These contracted courses are excluded from this agreement.

Courses for the programs will be taught by Arkansas State University-Jonesboro faculty who are adjunct, full-time temporary or tenure-track Arkansas State University-Jonesboro faculty assigned to teach at that location, or Arkansas State University-Jonesboro faculty teaching the course through distance learning technology, web or web-assisted.

Degree programs offered through the Degree Center will be housed in Arkansas State University-Mountain Home facilities with appropriate identification for the Degree Center. Two classrooms will be equipped by Arkansas State University-Jonesboro to be distance learning classrooms. For distance learning scheduling purposes, Arkansas State University-Jonesboro would have first option to schedule the classrooms. When the classrooms are not scheduled, Arkansas State University-Mountain Home would be able to use the facility. Arkansas State University-Mountain Home will provide additional classrooms for on-site classes taught in the Degree Center under mutually agreeable schedules.

A full-time Degree Center Coordinator and a full-time administrative assistant will be employed and assigned to the Degree Center by Arkansas State University-Jonesboro to represent the university and to provide services as well as see that the Compressed Video Network (CVN) classes are being delivered successfully. Arkansas State University-Mountain Home will provide office space for these persons as well as faculty assigned to the program as needs dictate.

Either institution may choose to terminate the agreement with minimum notice, in writing to the partner institution and students, of one year beyond the current academic year. The Degree Center will continue until such time.

Arkansas State University-Jonesboro's academic programs at Arkansas State University-Mountain Home will be under the supervision of Arkansas State University-Jonesboro's Vice Chancellor and Provost. Academic guidance for this program will be provided by the Arkansas State University-Jonesboro college and department in which the courses and/or degrees are located.

Arkansas State University-Jonesboro agrees to purchase needed equipment for full-time Arkansas State University-Jonesboro employees as the needs are presented and the budget provides.

Article IV

Program Operation

Only students who have been officially admitted to Arkansas State University-Jonesboro may enroll for courses offered by Arkansas State University-Jonesboro.

Class rosters, mid-term grades, final grades, withdrawals, course drops, course additions and enrollment restrictions will be processed by Arkansas State University-Jonesboro. Any refunds due the student will be made by Arkansas State University-Jonesboro.

Arkansas State University-Jonesboro will transcript all courses taken through the Arkansas State University-Mountain Home Degree Center.

Arkansas State University-Jonesboro's Office of Institutional Research and Planning will be responsible for the preparation and submission of all Arkansas Higher Education Coordinating Board student information files pertaining to the enrollment in the programs covered under this agreement.

All financial aid policies and procedures will be in accordance with ASU-Jonesboro Financial Aid policies.

All books and course supplies will be available in and will be sold by the Arkansas State University-Mountain Home Bookstore.

Students enrolled in the Degree Center Programs will be offered an Arkansas State University-Mountain Home identification card which identifies them as Degree Center students. As such, these students will be granted privileges such as library services, student activities, etc. Students enrolled in Arkansas State University-Jonesboro courses are also eligible to receive a student ID card from ASUJ. The card will entitle the students to specific student rights and activities. Those rights and activities will be determined by the fees paid for those services.

Arkansas State University-Jonesboro will provide Arkansas State University-Mountain Home with class schedules for publication in a timely manner. All program information will be coordinated between the two institutions.

Arkansas State University-Jonesboro will assist in the collection of all data necessary for the completion of all required reports in connection with the Degree Center program.

Arkansas State University-Jonesboro and Arkansas State University-Mountain Home will work together to provide program information, communication, and public relation activities. Both institutions recognize the need to have the appropriate news and publication offices of both campuses involved in the process.

The Code of Conduct and Student Affairs policies of Arkansas State University-Jonesboro shall be applicable for students enrolled in Arkansas State University-Jonesboro courses offered under this agreement.

Article V

Financial Arrangements

Tuition and fees will be set for the Degree Center by the Arkansas State University Board of Trustees. The Arkansas State University Board of Trustees may adjust tuition rates and fees from year-to-year as they deem necessary. Arkansas State University-Jonesboro will provide information on such rate changes to the appropriate Arkansas State University-Mountain Home officials within a month following action by the Board of Trustees.

Students who live in a neighboring state will qualify for in-state tuition at Arkansas State University-Jonesboro if they reside in a county that borders the state of Arkansas. This in-state tuition policy will apply to any student who is enrolled in Arkansas State University-Jonesboro courses in the Arkansas State University-Mountain Home Degree Center.

Arkansas State University agrees to provide Arkansas State University-Mountain Home \$5.00 of the tuition collected for each credit hour to be used to enhance library holdings including associated technology at Arkansas State University-Mountain Home. Arkansas State University-Jonesboro will collect a host fee as approved by the Arkansas State University Board of Trustees to be provided for the host campus for support of general costs of being the host. This fee is presently \$20 per credit hour.

Article VI

General Agreements

Arkansas State University-Mountain Home will make building use guidelines available to Arkansas State University-Jonesboro and to the program staff at the Degree Center. These guidelines include but are not limited to parking, security arrangements, emergency procedures, and school closing.

The schedule of classes at the Degree Center may not match the schedule of classes followed at the Arkansas State University Mountain Home. Every attempt will be made to have a calendar match, however, that may not be possible. If staff is available and adequate notice is provided, arrangements may be made to accommodate needs outside regular hours of operation.

The non-degree professional development programs offered for business and industry are not included in this agreement. Arkansas State University-Jonesboro will be glad to have Arkansas State University-Mountain Home, if desired, listed as a Co-Sponsor for any professional development programs provided in Baxter County.

Arkansas State University-Jonesboro will be responsible for preparing the Center proposal for submission to Arkansas Higher Education Coordinating Board. The implementation of a resident center where the credit hours earned are treated as resident on-campus for funding purposes is dependent upon the approval of Arkansas State Higher Education Coordinating Board.

It is understood by both parties that not all conditions or arrangements can be anticipated. Consequently, a committee composed of two individuals from each institution will be formed to evaluate and deal with unanticipated issues that may arise.

Article VII


Disclosure Without Student Consent.

ASU may disclose education records without the student's written consent to any school official within the institution with a legitimate educational interest. School officials include administrators, supervisors, faculty members, instructors, support staff, members of the Board of Trustees, persons with whom ASU has contracted for special tasks, and university committee members. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. School officials of ASU are considered to be within the institution for the purposes of FERPA and may exchange education records without student consent so long as they have a legitimate educational interest.

Article VIII

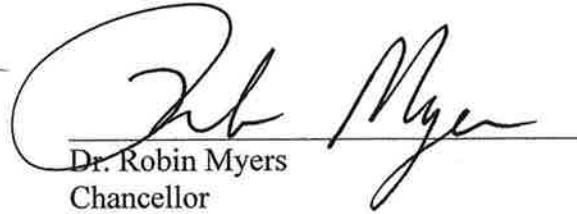
Official Signatures

We agree to the above conditions and indicate by our signatures our commitment to a quality university degree center program for students in the Arkansas State University-Mountain Home service area.



Dr. Tim Hudson
Chancellor
Arkansas State University-Jonesboro

3/10/14
Date



Dr. Robin Myers
Chancellor
Arkansas State University-Mountain Home

2-21-14
Date

Degree Program Course Requirements Follow:

Bachelor of Science in Sports Medicine

Master of Arts in Teaching – Mid-Level Education

Master of Science – Reading

Educational Specialist – Reading

Degree Program Course Requirements

Bachelor of Science in Sports Medicine

General Education Courses

Requirements (35 Hours):	
Communication (6 Hours):	Fine Arts/Humanities (6 Hours):
ENG 1003, Composition I (C or better required)	Fine Arts (Three (3) hours required)
ENG 1013, Composition II (C or better required)	ART 2503 Fine Arts – Visual
Mathematics (3 Hours):	MUS 2503 Fine Arts – Musical
MATH 1023, College Algebra	THEA 2503 Fine Arts - Theatre
Science (8 Hours):	Humanities (Three (3) hours required)
Physical Science (Four (4) hours required)	ENG 2003, Introduction to World Literature I
CHEM 1013 AND 1011, General Chemistry I and Laboratory	ENG 2013, Introduction to World Literature II
CHEM 1043 AND 1041, Fundamental Concepts of Chemistry and Laboratory	PHIL 1103, Introduction to Philosophy
GEOG 1003 AND 1001, Environmental Geology and Laboratory	Social Sciences (9 Hours):
PHSC 1014, Energy and the Environment	Three (3) hours required
PHSC 1203 AND 1201, Physical Science and Laboratory	HIST 2763, United States History to 1876
PHYS 1103 AND 1101, Intro to Space Science and Laboratory	HIST 2773, United States History since 1876
PHYS 2034, University Physics I	POSC 2103, Introduction to US Government
PHYS 2054, General Physics I	Six (6) hours required
Life Science (Four (4) hours required)	ANTH 2233, Introduction to Cultural Anthropology
BIO 2013 AND 2011, Biology of the Cell and Laboratory	CMAC 1003, Mass Communication in Modern Society
BIOL 1003 AND 1001, Biological Science and Laboratory	ECON 2313, Principles of Macroeconomics
BIOL 1033 AND 1001, Biology of Sex and Laboratory	ECON 2333, Economic Issues & Concepts
BIOL 1043 AND 1001, Plants & People and Laboratory	GEOG 2613, Introduction to Geography
BIOL 1063 AND 1001, People & Environment and Laboratory	HIST 1013, World Civilization to 1660
BIO 2103 AND 2101, Microbiology for N&AH and Laboratory AND	HIST 1023, World Civilization since 1660
BIO 2203 AND 2201, Anatomy and Physiology I and Laboratory OR	POSC 1003, Introduction to Politics
BIO 2223 AND 2221, Anatomy and Physiology II and Laboratory	PSY 2013, Introduction to Psychology
	SOC 2213, Introduction to Sociology
	Departmental General Education Option:
	COMS 1203, Oral Communication

Sports Management

Junior and Senior Level Required Coursework

<i>Year III</i>			
Fall	Spring	Summer I	Summer II
PE 4773 PE 3893 ECON 2323 CIS 1203	ES 3743 BUS 2023 Upper Level Minor PR 3003 Elective (3 cr)	PE 3873 Elective (3 cr)	PE 3853 Elective (3 cr)
<i>Year IV</i>			
Fall	Spring	Summer I	Summer II
PE 4843 PE 4873 MKTG 3013 BCOM 3573 Elective (3 cr)	PE 4853 Upper Level Minor Upper Level Minor Elective (3 cr)	PE 3863 HPES 4863	PE 4743 HPES 4893

Master of Arts in Teaching
Mid-Level Education

<i>Year I</i>			
Fall	Spring	Summer I	Summer II
TE 6253 Perspectives on Professionalism RDNG I 6013 TE 6223 Effective Teaching Strategies	TE 6243 Tech as a Tool RDNG Advanced 6493 ELSE 3643	MLED 6403 World of the Middle Child MLED 5023 M/M Science and Math	MLED 5013 M/M LA/SS MLED 6423 Teaming, Teaching, Learning MS
<i>Year II</i>			
Fall	Spring	Summer I	Summer II
TE 6299			

Master of Science in Education
Reading

<i>Year I</i>			
Fall	Spring	Summer I	Summer II
TE 6253 RDNG 6313	ELFN 6773 RDNG 6573	Literacy for Diverse Learners	RDNG 6383
<i>Year II</i>			
Fall	Spring	Summer I	Summer II
RDNG 6243 RDNG 6333	RDNG 6563 RDNG 6353	RDNG 6513	RDNG 6553

Educational Specialist
Reading

<i>Year I</i>			
Fall	Spring	Summer I	Summer II
<u>Track 1:</u> RDNG 7653 RDNG 7543 ----- <u>Track 2:</u> RDNG 6313	<u>Track 1:</u> RDNG 7473 RDNG 7643 ----- <u>Track 2:</u> RDNG 6563	<u>Track 1:</u> RDNG 7273	<u>Track 1:</u> RDNG 7393
<i>Year II</i>			
Fall	Spring	Summer I	Summer II
<u>Track 2:</u> RDNG 6243 RDNG 6333 RDNG 7451-6	<u>Tracks 1 & 2:</u> RDNG 7613 <u>Track 2:</u> RDNG 6353 RDNG 7451-6	<u>All:</u> RDNG 7451-6	<u>Tracks 1 & 2:</u> RDNG 7283

