

Chairs' Meeting
Agenda
Wednesday August 24, 2022
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, AWheeler, APimpletonGray, NCovey, AHux

New Business

1. Homecoming Celebration – Friday, September 30, 4:00-6:00 PM – MJBradley reminded chairs of the need to select an outstanding alumnus: Please provide PGraham with name, title, correct spelling, will they be attending, biographical sketch – deadline: September 7th
2. Homecoming Tents at Cooper Alumni Center – October 1 – MJBradley informed chairs that the Office of Advancement have offered to host tents, discussion regarding event took place. Chairs voted to not have a “college” tent.
3. Staff Recognition/Appreciation – MJBradley held a discussion with chairs about the possibility of establishing a criterion to provide recognition awards or an overall event. BHall and PPattada have been asked to review.
4. ADC Update
 - a. Program viability was discussed with executive committee (21 programs to be discontinued).
 - b. New hiring process with AAR will continue. Seeking any new online faculty will be NT through AOS.
 - c. Structural budget deficit.
 - d. Center for No-Boundary Thinking director on leave of absence.
 - e. 80% Tenure/20% Non-Tenure rule for departmental faculty makeup.
 - f. July 1, 2023 – university will move to Canvas
 - g. Strategic plan – COEBS is the only college currently with a diversity plan. Others are due to AAR by 12/2022.
 - h. \$2M NSF grant, TMoore will prepare a press release
 - i. 12 interim chairs on campus – move to rectify
 - j. HLC kickoff is Friday 8/26
 - k. AP will begin assisting with recruitment of traditional students on campus
 - l. Faculty load is under discussion. 4:4 at UA Fayetteville
 - m. Meeting WN deadline is essential
 - n. IT support positions under review
5. Budget – MJBradley provided handout to chairs and reviewed revenue sharing, in directs, and ENG. Revenue sharing has not been paid for Fall 21, Spring 22, or Summer 22.
6. Department Updates
 - a. HPESS – AWheeler reported that SA faculty are working on COSMA accreditation.
 - b. P&C – APimpleton-Gray reported plans to hire BS Psych faculty and Mental health faculty. WWilkinson has been promoted to VC.
 - c. TE – Ncovey reported that an administrative specialist has been hired and that enrollment has increased.
 - d. ELCSE – AHux reported that a hiring freeze form for a lead mentor has been submitted. SPAs for GT and SPED are currently being worked on. A consultant has been hired. MSE goes through state review on October 1.
7. Other

- a. Overloads – review of other courses faculty are teaching, and course enrollment. Chairs reminded to ensure sufficient enrollment numbers.
- b. Assessment Leaders report request from Mary Elizabeth Spence
- c. APimpleton-Gray inquired about the availability of computer labs for monitoring purposes.
- d. Deans travel funding – MJBradley reminded chairs of the process for faculty to send to the chairs. If chair approves, then moves to the dean’s office
- e. Office Hours – Chairs agreed that faculty be required to complete 6 hours a week over two days, in-person, in-office (not virtually).
- f. Conference – Professional meetings
 - i. P&C – allows \$800 if presenting \$300 student cap
 - ii. HPESS - TA completed and chair decides based on monies available
 - iii. ELED – Cap at \$2500 but more if monies allow
 - iv. ELCSE TA and \$2500 cap for the fall semester when the money deposited \$2500 in spring semester, nothing is booked unless a TA is approved – risk no reimbursement if they book and pay
 - v. MERSA is regional - Little Rock November 9-11, provides students an opportunity to present; held at the Embassy Suites.
 - vi. Monitor revenue sharing accounts, should be directly deposited.

Deadlines:

August 26th

- Undergraduate Curriculum Council Proposals Due

September 2nd

Graduate Council Proposals Due

September 9th

- Undergraduate Curriculum Council Meeting

September 15th

- Graduate Council Meeting

Holiday:

September 5th

- Labor Day