

Chairs' Meeting
Agenda
Thursday July 21, 2022
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, AWheeler, APimpletonGray, NCovey, AHux

New Business

1. Student Grievance Process – MJBradley reviewed the grievance process and procedure regarding the process that students and chairs should follow. Handout of excerpt from student handbook and redacted example of student letter was provided. Individual steps in the process were reviewed. Title IX/Academic misconduct/related issues were also discussed.
2. College Opening Meeting – August 18, 2022 @ 9:00 in FNB Arena Hames Room – MJBradley reviewed and discussed the agenda
3. Revenue Sharing Accounts – MJBradley provided chairs with account balances and discussion to place regarding frequency of account deposits and what specific items might be purchased. The importance of establishing a process/rubric for how funds are used.
4. Committees – LGBryant discussed college committee assignments with chairs and requested that each department provide names of an undergraduate and graduate students to serve on the student grievance pool.
5. Program Viability – Results of the College – MJBradley shared a powerpoint of how the college fared on the report. Plans to share with all faculty at opening meeting.
6. Leadership Conferences – MJBradley shared conference opportunity with chairs academy.
7. Searches for Tenure Track positions and Adjuncts – MJBradley shared that AUtter expressed that open position advertisements can go out now with anticipation of beginning interviews in the spring 2023 to begin in fall 2023.
8. No Graduation Verification Forms – chairs were provided with a reminder.
9. IHE Reviews – MJBradley provided and reviewed a program chart/handout
10. Department Updates
 - a. P&C – APimpleton-Gray reported that RKlerk will be transferring to facilities, MWalter has also resigned. LMcGregor is the president of national psychology professors, KYanowitz will assume BS Psych program director duties. School Counseling is working on dual track.
 - b. HPESS – AWheeler-Gryffin reported that the Scudamore's are expecting a child any day. PE search will begin soon. Facility renovations have taken place. SM/SA is working on SPA report.
 - c. TE – NCovey reported that interviews for Mountain Home and AOS are currently taking place.
 - d. ELCSE – AHux reported that they will have 299 doc students this fall. G&T has hired a consultant to assist with program report.
11. Other
 - a. Saturday, November 6, the college will host a suite at the football game. Focus on HOWL transition program.
 - b. Faculty workload will be due to PGraham soon.
 - c. Opening meetings will occur during the week of August 15-19

July 21, 2022

Announcements:

August 15th

- Faculty Workload for Fall 2022 to Pam

August 16th

- New Faculty Orientation, HSS Building, 8:00 AM - 12:00 PM
(faculty hired for Fall 2022)

August 17th

- Fall Faculty Conference, Centennial Hall, Student Union, 8:00 AM – 3:30 PM

August 18th

- College Opening Meeting, Hames Room, FNB Arena, 9:00 AM – 12:00 PM

August 23rd

- Regular Classes Begin