



**College of Education and Behavioral Science
Advanced Programs Assessment Committee (APAC)**

Meeting Minutes

Friday, February 10, 2023

10:00 AM – 11:00 PM

Ed Leadership Bldg. Rm 216

<https://astatecall.zoom.us/j/93846428139>

- Approval of Previous Meeting Minutes
 - Motion to approve---Joan Henley
 - Second-----Alicia Shaw
 - Motion to approve minutes passed
- Updates to Annual Report with Head of Unit Responses – Chart – Discussion and dissemination of responsibilities
 - Data coordinator sends out employer and completer surveys
 - #1 on the chart is completed
 - #2 is completed
 - #3 not completed
 - New assessment in Ed.S Superintendent program needs to be validated—Rob Williams will make sure this is done
 - #4 AOS does the mentor forms when students enroll in programs including school counseling
 - #5
 - Dr. Kelly sent out IRR to reading faculty/completed
 - Make sure all assessments are in LiveText and graded



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- Working with CANVAS to see if we can do assessments there and eliminate LiveText.
- #6 EPAC is March 6th, 2023.
 - Plan is to do employer survey at EPAC with QR code
 - Even those who have already completed it can do it again
 - It was sent by Karen Melton 2/1/2023
 - EPAC positions may have changed due to changes in positions
- #7-----Dr. Covey updates
 - Dr. Shields has concerns about the same things as we do
 - Moving toward equity in service and on-campus work.
 - Tenure vs. non-tenure
 - Rob said some of those issues have been discussed in faculty senate
 - It was suggested that online have different handbook
- EPP Assessment Day Multi Year Data Report, Spring 2022:
 - Assessment Day will be April 21st 9-12
 - new data; will need recommendations for Annual Report to the Head of Unit
 - wrap up data for self study will be due
 - report to head of unit
- Update on December: Key Assessments Data Collected, Analyzed and Entered into Live Text



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- Program directors should ensure data from key assessments entered into livetext and graded
- Clarification point:
 - Blackboard is for grading
 - Livetext is for housing data
 - TAskstream is where we house the data analysis
- Future Meeting dates all at 10:00 am in Room 216 at this time
- Will decide in March is we need meeting in April.
- Motion to adjourn Alicia Shaw, second Joan Henley, adjourned at 10:45