



**College of Education and Behavioral Science
Advanced Programs Assessment Committee (APAC)**

**Meeting Minutes
Friday, February 11, 2022
1:00 p.m.
Ed Leadership Bldg. Rm 216**

Attendees:

Rob Williams (At-Large): Chair
John Hall (Psychology & Counseling): Member - zoom
Annette Hux (Ex-Officio): Member - zoom
Prathima Pattada (Ex-Officio): Member
Karen Graham (TE) : Member
Nicole Covey (Ex-Officio): Member - zoom

- **Approval of Previous Meeting Minutes** – too few attendees for a quorum, so we tabled vote to approve minutes from previous meeting until the end of this one
- **Technology Plan & Rubric** – all programs need to have technology rubric embedded. ED Leadership has it in internship; G&T and SPED have it embedded, unsure what courses; it is believed that RDNG has it in a course, but Annette will check on which one in the RDNG meeting on February 15th. Prathima needs a list of the courses where the Technology Rubric has been included. DeNita has a list for EL advanced programs. Nicole Covey may know which course for initial programs have included the Technology Rubric.
- **Phase-In Plan 3.1** – needs to be addressed and answers secured at the EPAC meeting. Rob suggested instead of completer survey being send out one year after completion, include it as part of completing the program or at one month after program completion. Moving up the time may encourage more responses since they will either be finishing internship or not long out of the program. John asked if survey completion could be a condition of graduation? It is for Psychology.



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- **Update from Programs on Proficiency Chart 1.1a** – everyone should have updated their charts since November. EL has made revisions. RDNG is working on interrater reliability. Annette sent of chart for RDNG to use and they are working on it.
- **APAC Annual Report** – For our next (and final) meeting of the school year, each program should bring in data and at the meeting we will look across programs at their proficiency charts, make edits to send to Drs. Bryant and Bradley. Using older reports as guidelines was suggested and accepted as a starting point. Rob Williams wrote the 2019 report and Kim Davis wrote the 2020 report. Annette will locate previous years' reports and send them to APAC members via email.
- **EDLDA** – Prathima would like to start collecting data sent to site mentors (Ckpt 3).
 - a. Checkpoint 1: self-assessment at beginning of program
 - b. Checkpoint 2: Site Mentor assesses beginning of internship
 - c. Checkpoint 3: Site Mentor assesses end of internship

Will catalogue information from Checkpoint 1, but will compare Checkpoint 2 with Checkpoint 3 since those will be completed by each intern's Site Mentor within 6 months of each other.

- **Approval of Previous Meeting Minutes** – A quorum could not be reached due to low attendance at the meeting, so approval will be requested via email.

Future Meeting dates at 10:00 am in Room 216.

Friday, March 4