

# Arkansas State University - Jonesboro

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**Effective Date: 07/01/91**

**Number: 04-27**

**Section: Facilities and Services**

**Subject: Facilities - Use of Carl R. Reng Student Union**

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1. Eligibility to use the Carl R. Reng Student Union (Student Union) is determined by the Student Union management in accordance with established policies.
2. For scheduling events in the Student Union, the following priorities apply:
  - a. Official University student functions on a first-come, first-serve basis.
  - b. Other official University functions, groups or organizations.
  - c. Non-university groups or events.
3. The Student Union management reserves the right to alter priority meetings if, in the management's estimate, it is in the best interest of Arkansas State University.
4. At no time will any group or individual be allowed space in the Carl R. Reng Student Services Center if the result is of a competitive nature with agencies operating in the Student Union.
5. At no time may any outside catering service bring food or beverages into the Student Union nor may users of the Student Union bring food or beverages into the Student Union with the exception of the American Red Cross, which may bring food and beverages to use during American Red Cross blood drives.
6. Use of the Student Union must conform to all other University policies.

## **REGULATIONS**

1. Standing reservations for Student Union space are not permitted.
2. The Student Union reserves the right to assess damage fees to users of the Reng Center. Failure to pay those fees results in loss of privileges to use the Reng Center.
3. The reservation rates are available online.

Revised on 07/11/13.