

For Academic Affairs and Research Use Only	
Proposal Number	
CIP Code:	
Degree Code:	

## PROGRAM MODIFICATION FORM

Undergraduate Curriculum Council

Graduate Council

**Modification Type:**  Admissions,  Curricular Sequence, or  Other

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Annette Hux 11/2/2022  
**Department Curriculum Committee Chair**

Amanda Lambertus 2/19/2023  
**COPE Chair (if applicable)**

Annette Hux 11/2/2022  
**Department Chair**

Mary Jane Bradley 2/24/2024  
**Head of Unit (if applicable)**

Joanna M Gryme 1/27/2023  
**College Curriculum Committee Chair**

[REDACTED] ENTER DATE  
**Undergraduate Curriculum Council Chair**

[REDACTED] ENTER DATE  
**Director of Assessment** *(only for changes impacting assessment)*

[REDACTED] ENTER DATE  
**Graduate Curriculum Committee Chair**

Mary Jane Bradley 1/28/2023  
**College Dean**

Len Frey 4/5/23  
**Vice Chancellor for Academic Affairs**

[REDACTED] ENTER DATE  
**General Education Committee Chair (if applicable)**

**1. Contact Person** (Name, Email Address, Phone Number)  
 Rob Williams, rowilliams@astate.edu, 870-972-2949

**2. Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

The MSE In Curriculum and Instruction program structure is being revised to create a common core (courses shared between the three existing tracks – Curriculum Director track, Gifted, Talented, and Creative Director Track, and Special Education Director track).

**Update admission to better reflect large scale and clean up admission requirements to make specific to track.**

**3. Effective Date**

Fall 2023 (2023-24 Bulletin Year)

**4. Justification** – *Please provide details as to why this change is necessary.*

The MSE In Curriculum and Instruction program structure is being revised to create a common core (courses shared between the three existing tracks – Curriculum Director track, Gifted, Talented, and Creative Director Track, and Special Education Director track).

## Bulletin Changes

### Instructions

Please visit <http://www.astate.edu/a/registrar/students/bulletins/index.dot> and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.

\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.

### **BEFORE**

[https://catalog.astate.edu/preview\\_program.php?catoid=4&poid=1068&returnto=113](https://catalog.astate.edu/preview_program.php?catoid=4&poid=1068&returnto=113)

## Curriculum and Instruction, Special Education Director Track, MSE

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←Return to: [Programs by College](#)

### Purpose of the Degree

The M.S.E. in Curriculum and Instruction is designed to prepare Curriculum Directors, Special Education Directors, and Gifted, Talented and Creative Directors. Students in this master's degree program focus on areas of learning that include:

- Enhancing leadership skills, dispositions, and practices
- Evaluating and improving processes of curriculum development
- Enriching instructional best practices
- Developing tools for individuals to serve as professional curriculum specialists
- Enhancing professional growth by emphasizing critical and analytical skills, communication and collaboration skills, and strong organizational and management skills

### Admission Requirements

Students seeking admission into the Master of Science in Education degree program in Curriculum and Instruction must meet the admission requirements of Graduate Admissions and the specific program requirements.

**Unconditional Admission Status:**

- Hold a valid teaching license.
- Achieved a minimum cumulative undergraduate grade point average of 3.00 (on a 4.00 scale).
- Have one year of teaching experience.
- Have a written commitment from a practicing program director who is in your area of licensure and who will function as your mentor during the program.
- No felony record
- Candidates will be required to submit a provided self-disposition document and, verification for teacher effectiveness and leadership abilities.
- Applicants who qualify for an interview appear before the interview committee, which then decides whether the applicant meets program requirements and expectations. If an applicant is approved for admission to the program, the committee sets any conditions of admission.

**Unconditional Admission Status for Gifted, Talented & Creative Director program:**

- Hold a valid Gifted Talented Creative teaching license.
- Achieved a minimum cumulative undergraduate grade point average of 3.00 (on a 4.00 scale).
- Have one year of Gifted Talented Creative teaching experience.
- Have a written commitment from a practicing program director who is in your area of licensure and who will function as your mentor during the program.
- No felony record

**Unconditional Admission Status for Special Education Director program:**

- Hold a valid Special Education teaching license.
- Achieved a minimum cumulative undergraduate grade point average of 3.00 (on a 4.00 scale).
- Have one year of Special Education teaching experience.
- Have a written commitment from a practicing program director who is in your area of licensure and who will function as your mentor during the program.
- No felony record
- Candidates will be required to submit a provided self-disposition document and, verification for teacher effectiveness and leadership abilities.
- **Applicants submit a video interview**

**Conditional Admission Status:** Students who do not meet the requirements for unconditional admission may be granted conditional admission as follows:

- Hold a valid teaching license.
- Achieved a minimum cumulative undergraduate grade point average of 2.75 (on a 4.00 scale) or a 3.00 GPA on the last 60 hours. Any courses attempted, including any repeated courses, are considered in computing the GPA.
- Have two years of teaching experience.
- Have a written commitment from a practicing program director who is in your area of licensure and who will function as your mentor during the program.
- No felony record
- Candidates will be required to submit a provided self-disposition document and, verification for teacher effectiveness and leadership abilities.
- ~~Applicants who qualify for an interview appear before the interview committee, which then decides whether the applicant meets program requirements and expectations. If an applicant is approved for admission to the program, the committee sets any conditions of admission.~~
- **Applicants submit a video interview**
- Signed site mentor form that meets the qualifications set by the degree program.

Students who fail to remove conditional status upon completing 12 semester hours of graduate work in the program will be dropped from the degree program.

## Additional Requirements

- ~~A State will be using Blackboard as the web delivery platform. This platform allows synchronous and asynchronous interactions, streaming video and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.~~
- A high-speed internet connection (Ethernet, cable, DSL, public wireless hotspot, satellite, etc) will be necessary. Dial-up will not work. Computers must have specific minimum requirements. For example, they must have a Windows XP or later operating system; any processor of 1.2GHZ or faster; minimum RAM of 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; minimum display resolution of 1024x768.
- Comprehensive Examination: All students completing the Specialist Degree in Educational Leadership are required to take and pass the comprehensive exam with an 80% or better. To be eligible to take the comprehensive exam, students must have earned an overall graduate grade point average of 3.00 and have earned a cumulative grade point average of at least a 3.00 on all coursework completed in the Specialist Degree in Educational Leadership.

## University Requirements:

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See [Graduate Degree Policies](#) for additional information

## Program Requirements:

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- [ELAD 6003 - School and Community Relations](#) Sem. Hrs: 3
  - [ELAD 6033 - Administration and Supervision of Special Education](#) Sem. Hrs: 3 MOVED
  - [ELAD 6053, Planning and Resource Allocation](#)
  - [ELAD 6073 - School Law](#) Sem. Hrs: 3
  - [ELAD 6203 - Ethical Leadership](#) Sem. Hrs: 3
  - [ELAD 6423 - Ethical and Legal Issues in Special Education](#) Sem. Hrs: 3 MOVED
  - [ELCI 6063 - Curriculum Management](#) Sem. Hrs: 3 MOVED
  - [ELCI 6083 - Supervision and Evaluation of Teaching](#) Sem. Hrs: 3
  - [ELCI 6493 - Curriculum Internship](#) Sem. Hrs: 3
  - [ELCI 6533 - Theories of Instruction](#) Sem. Hrs: 3
  - ~~[ELFN 6763 - Philosophies of Education](#) Sem. Hrs: 3~~
  - [ELFN 6773 - Introduction to Statistics and Research](#) Sem. Hrs: 3

**Concentration 9 hours**

[ELAD 6033 - Administration and Supervision of Special Education](#) Sem. Hrs: 3

[ELAD 6423 - Ethical and Legal Issues in Special Education](#) Sem. Hrs: 3

[ELCI 6063 - Curriculum Management](#) Sem. Hrs: 3

**Select one of the following:**

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- ~~[ELCI 6323 - Elementary School Curriculum](#) Sem. Hrs: 3~~
  - ~~[ELCI 6423 - Middle School Curriculum](#) Sem. Hrs: 3~~
  - ~~[ELCI 6523 - Secondary School Curriculum](#) Sem. Hrs: 3~~

**Sub-total: 36 33**

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**Total Required Hours: 36 33**

**AFTER**

[https://catalog.astate.edu/preview\\_program.php?catoid=4&poid=1068&returnto=113](https://catalog.astate.edu/preview_program.php?catoid=4&poid=1068&returnto=113)

# Curriculum and Instruction, Special Education Director Track, MSE

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- Enriching instructional best practices
- Developing tools for individuals to serve as professional curriculum specialists
- Enhancing professional growth by emphasizing critical and analytical skills, communication and collaboration skills, and strong organizational and management skills

## Admission Requirements

Students seeking admission into the Master of Science in Education degree program in Curriculum and Instruction must meet the admission requirements of Graduate Admissions and the specific program requirements.

### **Unconditional Admission Status for Special Education Director program:**

- Hold a valid Special Education teaching license.
- Achieved a minimum cumulative undergraduate grade point average of 3.00 (on a 4.00 scale).
- Have one year of Special Education teaching experience.
- Have a written commitment from a practicing program director who is in your area of licensure and who will function as your mentor during the program.
- No felony record
- Candidates will be required to submit a provided self-disposition document and, verification for teacher effectiveness and leadership abilities.
- Applicants submit a video interview.

**Conditional Admission Status:** Students who do not meet the requirements for unconditional admission may be granted conditional admission as follows:

- Hold a valid teaching license.
- Achieved a minimum cumulative undergraduate grade point average of 2.75 (on a 4.00 scale) or a 3.00 GPA on the last 60 hours. Any courses attempted, including any repeated courses, are considered in computing the GPA.
- Have two years of teaching experience.
- Have a written commitment from a practicing program director who is in your area of licensure and who will function as your mentor during the program.
- No felony record
  
- Candidates will be required to submit a provided self-disposition document and, verification for teacher effectiveness and leadership abilities.
- Applicants submit a video interview.
- Signed site mentor form that meets the qualifications set by the degree program.

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## **Additional Requirements**

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## **Program Requirements:**

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- [ELAD 6003 - School and Community Relations](#) Sem. Hrs: 3



- ELAD 6053, Planning and Resource Allocation
- [ELAD 6073 - School Law](#) Sem. Hrs: 3
- [ELAD 6203 - Ethical Leadership](#) Sem. Hrs: 3
- [ELCI 6083 - Supervision and Evaluation of Teaching](#) Sem. Hrs: 3
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- [ELCI 6533 - Theories of Instruction](#) Sem. Hrs: 3
- [ELFN 6773 - Introduction to Statistics and Research](#) Sem. Hrs: 3

**Sub-total 24 hours**

**Concentration 9 hours**

[ELAD 6033 - Administration and Supervision of Special Education](#) Sem. Hrs: 3

[ELAD 6423 - Ethical and Legal Issues in Special Education](#) Sem. Hrs: 3

[ELCI 6063 - Curriculum Management](#) Sem. Hrs: 3

**Sub-total: 9 hours**

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**Total Required Hours: 33**