

Staff Senate Meeting Agenda
Wednesday, June 16, 2021 @ 2:00pm
Virtual Meeting

1. Call to Order
2. Roll Call
3. Routine Business:
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. Guest Speakers:
 - a. Dr. Lori Winn Assistant Vice Chancellor for Human Resources, Update on Classified Pay Plan and position changes for IT, UPD and Skilled Trades positions.
 - b. Brad Phelps University Council ASU System Office, Update on Telecommuting Policy adopted by the Board of Trustees.
5. New Business:
 - a. EEO 70 Special Election is in voting stage.
 - b. Calendar dates set for FY22 meetings.
 - i. July 21, 2021
 - ii. August 18, 2021
 - iii. September 15, 2021
 - iv. October 20, 2021
 - v. November 17, 2021
 - vi. December 15, 2021
 - vii. January 19, 2022
 - viii. February 16, 2022
 - ix. March 16, 2022
 - x. April 20, 2022
 - xi. May 18, 2022
 - xii. June 15, 2022
 - xiii. July 20, 2022
6. Upcoming Events: Election of Staff Senate Officers and replacement of parliamentarian.

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7. Announcements and Reminders: Next meeting July 21, 2021

Staff Senate Meeting Agenda
Wednesday, May 19, 2021 @ 2:00pm
Virtual Meeting

1. Call to Order
2. Roll Call
3. Routine Business:
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. Guest Speaker: Dr. Lori Winn, Assistant Vice Chancellor for Human Resources
5. New Business:
 - a. Vote on Staff Senate Committee structure changes presented during April meeting
 - b. Staff Profiles sub-committee report
6. Discussion items:
 - a. Staff Senate nameplates
 - b. Virtual vs. in person senate meetings; post-COVID guidelines
7. Upcoming Events:
 - a. Distinguished Performance and Service Recognition Awards
 - b. Staff Senate Special Election
8. Announcements and Reminders:
 - a. Announcement of new Staff Senators
 - i. EEO 10/30
 1. Hope Phillips
 2. Melissa Jackson
 3. Himaja Balakrishnan
 4. Whitley Green
 5. Sandra Bramblett
 6. Christina Kostick

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- ii. EEO 40
 - 1. Kelly Sabin
 - 2. Madeline Prestidge
 - 3. Robert Davenport

- iii. EEO 60
 - 1. Chad Moss

b. Next meeting June 16th 2021

Staff Senate Meeting Minutes
Wednesday, May 19, 2021 @ 2:00pm
Virtual Meeting

1. Call to Order: RO called the meeting to order at 2:00 pm.
2. Roll Call – Jerilyn Bowman, David Engelken, Carnesha Ben proxy for Pat Glascock, Pam Graham, David Hakenewerth, Leigh Anne Hall, Deanna Harris, Freddie Hawkins, Bekah Hickman, Sherry Hufstedler, Tiffany Johnson, Amber Jordan, Tabatha Simpson Farrow proxy for Kelli Listenbee, Prathima Pattada proxy for Tiffany Mosley, Cathy Naylor, Rebecca Oliver, Kelly Ponder, Elizabeth Robison, Lisa Reeves, Jennifer Salo, Traci Simpson, Natalie Turney, Blake Walker, Elizabeth Wakefield, Alyssa Wells, Dominique White, Jon Carvell, Annika Wilson-Rush
3. Routine Business:
 - a. Motion to approve April Meeting Minutes by Alyssa Wells seconded by Lisa Reeves. Motion passes minutes approved.
 - b. Treasurer’s Report for April presented for review to staff senate by Rebecca Oliver.
 - c. Shared Governance Committee Updates: None submitted
4. Guest Speaker: Dr. Lori Winn Assistant Vice Chancellor for Human Resources. She discussed the following items.
 - a. The state pay plan which begins July 1st should reflect a 2% pay raise which is reflected in the budget.
 - b. Three groups are moving from classified to non-classified pay structure and some individuals are being moved to positions that more accurately reflect their job duties.
 - i. UPD
 - ii. Skilled Trades
 - iii. IT
 - c. Positions will be evaluated for whether they are exempt or non-exempt and those will be adjusted before July 1st.
 - d. Decision for non-classified adjustments has not been decided yet.
 - e. All staff/faculty has been required to return to campus as of 5-17.
 - f. Face covering requirements will be easing in the near future.
 - g. Return to normal is progressing and going well.

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- h. The remote work policy is moving forward and should go to the board for approval soon. If the board approves some additional work will be needed at the individual campuses policies.
 - i. The board meeting is scheduled for June 3rd. at Henderson and is broadcast via webex.
5. New Business:
- a. Alyssa Wells motioned to accept the Staff Senate Committee structure changes presented during April meeting. Elizabeth Wakefield seconded. Voice vote recorded. Motion passes unanimously.
 - b. Staff profile sub-committee report: Kelly Sabin presented a report on the progress the staff profiles subcommittee has made. The purpose is to highlight exceptional staff and promote knowledge of various roles and responsibilities. This sub-committee presentation is available for review upon request. The committee discussed the nomination process, the selection process, the promotion possibilities and media outlets available for outreach. This is mainly a feel good/ bragging rights concept but some type of award might be instituted, maybe a traveling trophy.
 - c. Pam Graham motioned to that we move forward with the sub-committee recommendations. Tiffany Johnson seconded. Voice vote passes unanimously.
 - d. Staff Profiles should start in July.
6. Discussion items:
- a. Staff Senate nameplates and meeting format options:
 - b. Alyssa Wells discussed the in person meeting format and that the room would be functional for a hybrid meeting model. Many commented that virtual meetings have been easier to attend and the hybrid model is preferred. It was stated that attendance has been much larger with virtual meetings and we don't want to lose that. It was stated that Senators would be expected to meet in person when live meetings.
 - c. We had a discussion about the current name plates and how expensive and non-functional they are. It was suggested going to a cheaper more functional nameplate.
 - d. It was decided we would do a hybrid meeting and standard nameplate.

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7. Rebecca gave a summary about the success of the staff picnic and thanked everyone that helped organize or provide services for the picnic. It was deemed a huge success.

8. Upcoming Events: Alyssa Wells updated the membership the Distinguished Service Awards are scheduled for 5-24. She also updated the membership of the Staff Senate Special Election that is scheduled for June.

9. Rebecca updated the membership of all the new staff senators listed below.
 - a. Announcement of new Staff Senators
 - i. EEO 10/30
 1. Hope Phillips
 2. Melissa Jackson
 3. Himaja Balakrishnan
 4. Whitley Green
 5. Sandra Bramblett
 6. Christina Kostick

 - ii. EEO 40
 1. Kelly Sabin
 2. Madeline Prestidge
 3. Robert Davenport

 - iii. EEO 60
 1. Chad Moss

Next meeting June 16th 2021

2021-2022 A-State Staff Senate

Professional/Non-Faculty (EEO 10/30)

David Hakenewerth	2022
Tiffany Mosley	2022
Cathy Naylor	2022
Jennifer Salo	2022
Blake Walker	2022
Alyssa Wells	2022
Pat Glascock	2023
Sherry Hufstedler	2023
Kelli Listenbee	2023
Christine Perry	2023
Himaja Balakrishnan	2024
Sandra Bramblett	2024
Whitley Green	2024
Melissa Jackson	2024
Christina Kostick	2024
Hope Phillips	2024

Technical/Para-Professional (EEO 40)

David Engelken	2022
Leigh Anne Hall	2022
Deanna Harris	2023
Kelly Sabin	2024
Madeline Ragland	2024
Robby Davenport	2024

Secretarial/Clerical (EEO 50)

Beth Robison	2023
Natalie Turney	2023
Pam Graham	2023

Skilled Crafts (EEO 60)

Freddie Hawkins	2022
Herbert Ogles	2023
Chad Moss	2024

Service/Maintenance (EEO 70)

Vacant	2022
Lana Martin	2023
Lisa Reeves	2023

Past-President

Rebecca Oliver	2021 (will continue to serve in 21-22)
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Parliamentarian

Vacant	
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**Staff Senate Treasurer's Report
May 31, 2021**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
<i>Staff Senate</i> 110000-120008-1630	Beginning Forward New Senators Name Tags-11	\$1,818.36	(99.00)	<u>\$1,719.36</u>
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<i>Santa's Wolves Agency Account</i> 930002-390000-5000	Balance Forward	\$ 3,010.03	(504.94)	<u>\$2,505.09</u>
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<u>ASU Foundation Accounts</u>				
<i>Santa's Wolves</i> 200067	Balance Forward May Contributions (Payroll)	\$ 22,259.00	393.24	<u>\$22,652.24</u>
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<i>Staff Senate Discretionary</i> 200069	Balance Forward May Contributions	\$23,880.72		<u>\$23,880.72</u>
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<i>Staff Senate Education Assistance</i> 230139	Balance Forward May Contributions	\$3,384.83	81.64	<u>\$3,466.47</u>
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