

Staff Senate Meeting Agenda
Wednesday, September 15, 2021 @ 2:00 p.m.
Zoom

1. Call to Order
2. Roll Call
3. Routine Business
4. Guest Speakers
 - a. Dr. Kelly Damphousse, Chancellor
 - b. COVID Procedure Updates – Dr. Lori Winn
 - c. ASU Museum [Strategic Plan Draft](#) – Dr. Marti Allen
5. Announcements and Reminders
 - a. Committee Appointments

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Wednesday, August 18, 2021 @ 2:00pm
Zoom

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. Guest Speaker – Dr. Len Frey
5. Treasurer Re-Election
6. Announcements and Reminders
 - a. Committee Appointments
 - b. Parliamentarian Appointment
 - c. Special Election – EEO 60
 - d. Updated Bylaws

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1. Call to Order – Alyssa Wells at 2:01 p.m.
2. Roll Call – Sandra Bramblett, Robby Davenport, David Engelken, Pam Graham, Whitley Green, Leigh Ann Hall, Deanna Harris, Freddie Hawkins, Sherry Hufstedler, David Hakenewerth, Melissa Jackson, Christina Kostick, Kelli Listenbee, Lana Martin, Tiffany Mosley, Cathy Naylor, Rebecca Oliver, Christine Perry, Hope Phillips, Madeline Ragland, Cheryl Richey, Beth Robison, Kelly Sabin, Jennifer Salo, Natalie Turney, Blake Walker, Alyssa Wells. Carnesha Ben proxy for Pat Glascock.
3. Routine Business
 - a. Meeting Minutes – Presented. Kelly Sabin motioned to approve the minutes. Leigh Ann Hall seconded. All unanimously approved.
 - b. Treasurer’s Report – presented by Pam Graham
 - c. Shared Governance Committee Updates
There are no new Shared Governance updates.
4. Guest Speaker – Dr. Russ Hannah
 - Speaking on behalf of the university’s operating budget. This year, A-State was able to put the budget together without any tuition increases. State appropriation & revenue change - \$3,914,719
 - Overall tuition increase = 0% and no fee increases and no new fees
 - Assumed Flat Enrollment – Assumed that this Fall’s enrollment will be equivalent to Fall 2020.
 - Salary Increases: \$2,097,883
 - Fully implemented the ADHE Classified Pay Plan, merit increases for faculty and staff, final adjustments to bring GA salaries to minimum wage, reallocated and created eight (8) new academic/recruitment positions, three (3) new faculty positions within AOS, new faculty for EMT/Paramedic, Computer Science for Data Analytics, new advisor in AOS, and two (2) new positions with Digital Creative Media.
 - Mandatory costs increases - \$71,530 – property & liability insurance increase, and software maintenance increase
 - How we are spending – look at the finances by function, such as institutional support, student services, academic support, instruction, research, public service, plant operation and maintenance, and scholarships and awards.
 - FY22 total expenses reflects the university’s priorities and difficulties.

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- Strategic plan – better align our budget and resource allocations with the priorities laid out in the strategic plan. Working to be more transparent in helping the university community understand the challenges. Invite faculty and staff to participate in this Questions about budget? The BOT directed that deferred maintenance should be a focus of the university. Once the pandemic hit, the board and system office suspended that requirement. FY21 did not make those transfers. What you see in FY22 is a partial reinstatement of that.

Construction Projects – Summer 2021

- Lab Sciences West, Labs 433 and 434
- Education/Communication building spaces 105, 106, 201, 202, 205, 215 / 217, 223, and other various offices
- College of Agriculture Student Lounge 302
- Miscellaneous projects: University & Arkansas Hall window shades, Arkansas Hall flooring, Collegiate Park HVAC replacements, and Collegiate Park stair upgrades

FY22 Projects – Funded by ARPA (American Rescue Plan Act)

- HVAC upgrades for College of Science and Mathematics ventilation air unit
- College of Business ventilation air unit upgrades
- Honors LLCs ventilation air unit upgrades
- North Park Quads ventilation air unit upgrades
- Student Union dining facility ventilation air unit upgrades

Miscellaneous Campus Projects

- Student Union student commons (prior Bookstore area)
- Education/Communications building continued work scope
- Lab Sciences West lab renovation continued work scope
- Campus multiuse trail system – A-State was awarded two additional phases of the multiuse trail system. Construction in Fall/Winter of 2021/22 will continue south along University Loop South, west of Village apartments complex, south of Aggie Rd. Phase III will continue into 2022
- Windgate Foundation 3D Fine Arts Studio - \$7 million gift east of the Fine Arts building. Construction was completed in May 2021 and faculty are now occupying it.

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5. Treasurer Re-Election

Verbal nomination: Deanna Harris. Cathy Naylor moved the nomination

- Vote to accept Deanna Harris as Treasurer. All are unanimously in favor.

6. Announcements and Reminders

a. Committee Appointments

Will open to all staff soon to make sure all vacancies are filled. All senators are asked to serve

b. Parliamentarian Appointment – Appointed Kevin Hennings

c. Special Election – EEO 60 Email will be going out to EEO 60 next week for nominees. Will begin voting on August 31

d. Updated Bylaws – voted on this in May 2021. Updated standing committees, which have been updated in our constitution bylaws.

e. Housing discount for dependents is now in place – only certain residence halls are eligible for the discount.

f. Other - A staff member voiced concerns about COVID work from home procedures. Dr. Lori Winn said there is a COVID leave policy in the works being developed by the ASU System. It is now under review by the other Chancellors of all ASU System campuses. One of the points under discussion is whether or not COVID leave will be available on the front end of employment. A work from home policy is in the works to at least draft something for legal to look at by September 1, 2021.

7. Deanna Harris motioned to adjourn and Jennifer Salo seconded. All approved. Senate adjourned at 2:56 p.m.

Next meeting: September 15, 2021



Staff Senate Treasurer's Report

August 31, 2021

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Beginning Balance FY22 Elite Graphics-Polo	\$2,140.00	(41.51)	<u>\$2,098.49</u>
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Santa's Wolves Agency Account 930002-390000-5000	Balance Forward Gift card Gift card	\$ 2,505.09	(254.94) (504.94)	<u>\$1,745.21</u>
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ASU Foundation Accounts Santa's Wolves 200067	Balance Forward August Contributions (Payroll)	\$23,263.15	396.59	<u>\$23,659.74</u>
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Staff Senate Discretionary 200069	Balance Forward	\$23,880.72		<u>\$23,880.72</u>
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Staff Senate Education Assistance 230139	Balance Forward August Contributions	\$576.43	56.64	<u>\$633.07</u>
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Shared Governance Committee Appointments 2021-2022

<u>Academic Calendar Committee</u>			<u>Parking and Motor Vehicle Committee</u>		
Robyn Klerk	2020-2022		Kelly Ponder	2020-2022	
Melissa Jackson	2021-2023		Spencer Wade	2021-2023	
			Mike Smith	2021-2023	
<u>Buildings, Grounds, and Facilities Committee</u>			<u>Shared Governance Oversight Committee</u>		
Kelli Listenbee	2020-2022		VACANT	2020-2022	CS
Russell Gray	2021-2023		Cathy Naylor	2020-2022	NCS
			Kelly Sabin	2021-2023	CS
<u>Computers and Technology Committee</u>			VACANT	2021-2023	CS
Deanna Harris	2020-2022		Tiffany Mosley	2021-2023	NCS
Zachary Adams	2021-2023		Russell Gray	2021-2023	NCS
			Alyssa Wells	2021-2022	P
<u>Development, Communications and Alumni Committee</u>			<u>Staff Hearing Committee</u>		
Traci Simpson	2020-2022		Lauren Adams	2020-2022	
Heather Brake	2021-2023		Carnesha Ben	2020-2022	
			Jerilyn Bowman	2020-2022	
<u>Disability Services Committee</u>			Doug Christensen	2020-2022	
Pat Glascock	2020-2022		Rick Duncan	2020-2022	
Dominique White	2020-2022		Tracy Finch	2020-2022	
Jennifer Salo	2021-2023		Pat Glascock	2020-2022	
Kelli Listenbee	2021-2023		Deanna Harris	2020-2022	
			Erika James	2020-2022	
<u>Employee Benefits Committee</u>			Amber Jordan	2020-2022	
Carol Byrd	2020-2022	R	Van Provence	2020-2022	
Sherry Hufstedler	2020-2022	C	Kayla Silvey	2020-2022	
David Hakenewerth	2020-2022	NC	Natalie Turney	2020-2022	
VACANT	2021-2023	R	Elizabeth Wakefield	2020-2022	
Tia Farmer	2021-2023	C	Blake Walker	2021-2023	
Christina Kostick	2021-2023	NC	Casey Schwarck	2021-2023	
			Porsha McGregor	2021-2023	
<u>Honors Awards Committee</u>			Lisa Glasco	2021-2023	
Bekah Hickman	2020-2022		Craig Estes	2021-2023	
Cathy Naylor	2020-2022		Christine Perry	2021-2023	
Karen Nelson	2021-2023		Melissa Jackson	2021-2023	
			Russel Gray	2021-2023	
<u>Intercollegiate Athletics</u>			Jessica Gregory	2021-2023	
Angela Daniels	2020-2022				
Whitley Green	2021-2023				
<u>International Students and Scholars Committee</u>			<u>Student Disciplinary Committee</u>		
VACANT	2021-2023	C	David Hakenewerth	2020-2022	
Luna Acosta	2021-2024	NC	Lonell Macon	2021-2022	
			Blake Walker	2021-2023	
			Porsha McGregor	2021-2023	
<u>Lecture-Concert Committee</u>			<u>University Diversity and Affirmative Action Committee</u>		
Tiffany Johnson	2020-2022		Rebecca Bogard	2020-2022	
Hillary Brooks	2021-2023		Shae Harris	2021-2022	
			Shaquita Renelique	2021-2023	
<u>Library Committee</u>			Tiffany Mosley	2021-2023	
Lana Martin	2020-2022		Luna Acosta	2021-2023	
Kelly Sabin	2021-2023				

* C = Classified, CS = Classified Senator, NC = Non-Classified, NCS = Non-Classified Senator, R = Retired, P = President

**Staff Senate Committee Volunteers
2021-2022**

Staff Appreciation Committee

Deanna Harris
Tiffany Mosley
Alyssa Wells
Pam Graham
Kelli Listenbee
Melissa Jackson
Lonell Macon
casey schwarck
Joshalyn Speer
Jessica Gregory
Russell Gray
Christine Perry

Staff Picnic Subcommittee

David Hakenewerth
Deanna Harris
Lana Martin
Cathy Naylor
Rebecca Oliver
Traci Simpson
Alyssa Wells

Philanthropy Committee

Deanna Harris
Pam Graham
Kelli Listenbee
Jennifer Salo
Joshalyn Speer
Jessica Gregory
Shaquita Renelique

Santa's Wolves Subcommittee

Pam Graham
Deanna Harris
Tiffany Johnson
Amber Jordan
Rebecca Oliver
Lisa Reeves
Traci Simpson

Education Stipend Committee

Jerilyn Bowman
Lauren DeFazio
Cathy Naylor
Rebecca Oliver
Traci Simpson
Elizabeth Wakefield
Heather Brake
Karen Nelson
Luna Acosta

Distinguished Performance Award Committee

Bekah Hickman	2020-2022	10/30
Alyssa Wells	2020-2023	10/30
Prathima Appaji	2019-2022	40
Traci Simpson	2020-2023	40
Beth Robison	2019-2022	50
Megan Meese	2020-2023	50
Randal Wheaton	2019-2022	60
Lori Reynolds	2020-2023	60
Helen McCoy	2020-2022	70
Lisa Reeves	2020-2023	70