

Restart Application-Page 1

To help students be successful following an academic suspension, the Restart@state Program encourages students to give thoughtful consideration to their future academic plans. For this reason, a completed application packet is required prior to enrollment in the Restart@state Program. Once a completed application is accepted, students will be registered for classes by a University Advising Center Advisor and provided information about the Restart Program Expectations. The application process must be successfully completed prior to the start of classes. Participating students will complete the Restart Agreement the first week of class. Failure to complete the Restart Agreement will result in the student's schedule being dropped.

Checklist for Application: Complete all steps before turning in the application.

STEP ONE: Ensure Ability to Register

Confirm Suspension. Check your transcript and confirm with your advisor or the University Advising Center the date of your last enrollment and that this is a first academic suspension.

Remove Holds from your student account. Holds include Advisor, Account Balance, etc. **NOTE:** University Advising Center will clear the Suspension holds upon completion of your application.

Academic Advising: See your academic advisor for appropriate course selections for the semester (ensure your advising pin has been set). Your advisor MUST sign the form prior to completing the remaining steps. Consider taking advantage of A-State's grade recomputation policy. **NOTE: the schedule must consist of a minimum of six hours in addition to Restart.** *Please verify all proposed courses are still available for enrollment. All changes must be complete the first week of class.

STEP TWO: Determine Cost

Tuition, Fees, Room and Board Costs: Use your proposed course schedule to estimate the cost of enrollment this semester. Record the approximate cost of tuition and fees associated with each of the courses listed on page two. You can find tuition and fees information listed on the A-State website under "Tuition" by visiting <http://www.astate.edu/info/costs/>. Add room and board if appropriate. To get costs for room and board, you can visit <http://www.astate.edu/a/university-housing/index.dot>.

*Direct questions regarding your account balance to the Treasurer's Office at 870-972-2285. **A-State Online fees may vary:** <https://www.astate.edu/a/global-initiatives/online/degree-programs/index.dot>

Textbooks & Course Supplies: The Restart Text will be available in Canvas. **Consider additional costs such as supplies/housing, etc...**

STEP THREE: Ensure Ability to Meet Cost

See a Financial Aid Advisor in the Office of Financial Aid regarding your financial aid status. You can get more information by visiting the Financial Aid and Scholarship's website at: <http://www.astate.edu/a/finaid/> **A-State Online:** <https://www.astate.edu/a/global-initiatives/online/a-state-online-services/financial-aid/>

See a Student Account Advisor in the Treasurer's Office. To discuss payment arrangements etc... You can get more information by visiting the Treasurer's Office website at: <https://www.astate.edu/a/treasurers-office/> **A-State Online:** <https://www.astate.edu/a/global-initiatives/online/a-state-online-services/student-accounts/>

STEP FOUR: Complete the attached Learning Plan.

STEP FIVE: Complete the Process

Turn in the Application (with all signatures) along with the attached **Learning Plan** to an advisor at the University Advising Center to have your completed schedule entered into the system.

Restart@State Program Application

University Advising Center (870) 972-3001

_____ Semester

NAME: (Last Name, First Name, Middle Initial)		MAILING ADDRESS: (Include City, State & Zip)	
PHONE #:	CAMPUS ID #:	CURRENT MAJOR:	
CAMPUS EMAIL ADDRESS:		ADVISOR NAME (Please Print):	

NOTE FOR ADVISOR: Please complete this form with student *and* have advising pin (SPAAPIN) set. Students should enroll in only the number of hours they can successfully complete given their unique circumstances and non-academic responsibilities. Please call the University Advising Center at 870-972-3001 with any questions.

Course Repeat	CRN		Course Title	# of HRS	Time/Day
<i>EXAMPLE</i> Yes or No	<i>EXAMPLE</i> 74832	<i>EXAMPLE</i> MATH 1203 -003	<i>EXAMPLE</i> College Algebra	<i>EX:</i> 3	<i>EXAMPLE</i> 8:00-8:50 am / TR
NO		UC 1001-	*Restart Seminar Course	1	
			TOTAL SUGGESTED HOURS:	_____	

Academic Advisor Signature: _____ Department: _____ Date: _____

Student Signature: _____ Date: _____

- *I understand participation in the Restart program does not ensure reinstatement of financial aid.
- *I understand that I am financially responsible for the Restart Seminar as well as all other courses that have been added to my schedule for this term.
- *I understand that without all necessary documentation and signatures listed above, I will not be allowed to register to attend A-State for the upcoming semester.
- *I certify that the information included in this application is correct.
- *I realize that if I fail to complete and submit the Restart Agreement, all of my courses will be dropped.

Check the box to acknowledge that you understand Restart is a one-hour credited course, as well as a University Program that provides intrusive advising and academic intervention for all courses this semester.

Completed Restart Application Accepted by:	Date:	Date Restart Application Processed:	Hold Placed:
--	-------	-------------------------------------	--------------

UC 1001 RESTART – LEARNING PLAN

NAME (Print): _____ PHONE: _____ EMAIL: _____

I: Identify what kept you from academic success for at least the past two semesters.

II: Share what you expect to gain from participating in the Restart Program and why you want to return to A-State this semester.

III: Create a benchmark GPA for this semester. This is your academic goal for this semester.

COURSE <i>UC 1001</i>	CREDITS (GPA Hours) <i>1</i>	Grade <i>A</i>	GPA Points:				Quality Points Multiply credits by GPA points
			A=4	B=3	C=2	D=1	
←			Divide this column total into this column total				→
<p>Total the GPA Hours and your Quality Points columns. Once you have the column totals, divide your total quality points by your total GPA hours. NOTE: noncredit courses (course starting with a 0, such as Developmental Math UC 0173) are not used in this formula.</p>						YOUR GPA	

IV: Personal Inventory

I believe my most challenging classes will be:

The classes I am most confident I will pass are:

The following outside factors could hinder my ability to perform well this semester:

Outside factors that I believe enhance my ability to perform well this semester are:

V. Strategies: To improve my academic success, I will agree to following strategies ...

- | | |
|---|--|
| <input type="checkbox"/> Attend all Classes unless Emergency* | <input type="checkbox"/> Alter and Monitor Time Usage |
| <input type="checkbox"/> Read and Review Text before each Class | <input type="checkbox"/> Attend Study Sessions* |
| <input type="checkbox"/> Take Consistent and Concise Notes | <input type="checkbox"/> Complete Midterm Evaluation Form* |
| <input type="checkbox"/> Use a Weekly Planner | <input type="checkbox"/> Seek Academic Assistance |
| <input type="checkbox"/> Create a Weekly Study Plan | <input type="checkbox"/> Maintain contact with Restart Instructor as outlined in the syllabus* |
| <input type="checkbox"/> Utilize scheduled course time to fulfill requirements each week* | <input type="checkbox"/> OTHER: |

* denotes a Required Strategy