



Memorandum on Student Exchange
between
Saitama University
and
Arkansas State University



Saitama University of Japan and Arkansas State University of the United State (hereinafter referred to as "the two universities") agree to conclude this Memorandum on Student Exchange (hereinafter referred to as "the Memorandum") for the purpose of promoting student exchange outlined in the Agreement on Academic Exchange (hereinafter referred to as "the Agreement") concluded between the two universities.

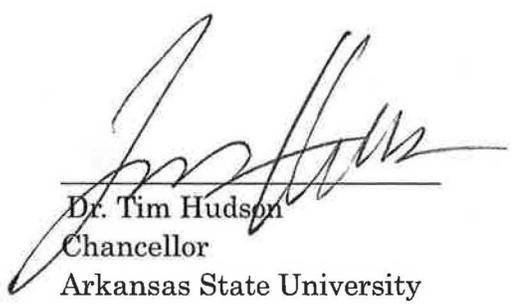
1. Both parties agree on exchange of students in accordance to the following conditions:
 - (1) The students participating in the exchange program (hereinafter referred to as "exchange students") shall have obtained admission to the host university based on its selection criteria.
 - (2) The number of exchange students per year shall not be more than 5 from each university.
 - (3) The period of exchange for each exchange student shall be within one year.
 - (4) The status of the exchange students shall be that of "exchange students" at Arkansas State University and of "special audit students" or "special research students" at Saitama University.
 - (5) The host university shall not charge the exchange students for entrance examination fees, admission fees, and tuition fees.
 - (6) The host university shall extend every possible effort to help the exchange students in finding adequate housing facilities.
 - (7) All expenses including board and lodging, costs of living, medical costs and insurance fees shall be the responsibility of the exchange students.
 - (8) Travel expenses shall be the responsibility of the exchange students or the home university.
 - (9) The credits earned by the exchange students at the host university shall be accredited by the home university according to its predetermined procedures.
 - (10) The exchange students shall be subject to the rules and regulations for students at the host university.
 - (11) The exchange students shall possess sufficient language proficiency in order to attend lectures and conduct research at the host university.
 - (12) The exchange students shall remain a candidate for a graduation degree at the home university and shall not be a candidate for a degree at the host university.

- 2. The Memorandum shall come into effect upon signature by both universities, and remain in effect for **five years**. The Memorandum may be renewed or amended upon mutual agreement between the two universities. In addition, each university may seek to terminate the Memorandum prior to the planned date of termination, provided six months advance notice is given to the other university.

- 3. The Memorandum is to be drawn up in two identical copies in English with both parties retaining one copy each of the Memorandum.



Dr. Hiroki Yamaguchi
President
Saitama University



Dr. Tim Hudson
Chancellor
Arkansas State University

April 22, 2015
Date

May 11, 2015
Date