

Graduate Council
September 19, 2019
Library 6th Floor Conference Room 603

Voting Members Present: Amanda Wheeler, Hai Jiang, Erik Gilbert, Lillie Fears (as proxy for Gil Fowler), Joan Henley, Karen McDaniel, Ed Owen, Lauri Umansky, Christina Akbari, Shawn Drake, David Newman, Tanja McKay, Samuel Noi, Matthew Arnold.

Non-Voting Members Present: Jesse Blankenship, Summer DeProw, Karen Wheeler

Non-Members Present: John Mello (College of Business)

Members Absent: Paul Sikkel, Tracy Finch

Meeting called to order 3:00 pm

1. Election of Chair for 2019-2020
 - a. Motion to nominate Shawn Drake: Erik Gilbert. Second: Joan Henley. Passed.
2. Approval of April 18, 2019 Minutes conducted via email vote May 9, 2019
 - a. Motion to confirm previous approval of Minutes: Tanja McKay. Second: Matthew Arnold. Passed.
3. Old Business:
 - a. Tabled Graduate Faculty Status Requests:
 - i. 2018G_NC36_TABLED_Temp_Peggy-Wright
 1. No documents resubmitted for NC36.
 2. Motion to remove from tabled business: Shawn Drake. Second: Amanda Wheeler. Passed.
 - b. Graduate Faculty Status Requests Approved Via Email in June 2019 Outside of Official Meeting
 - i. 2019G_NC20_APPROVED_AFFILIATE_Alان-Meadors
 - ii. 2019G_NC21_APPROVED_AFFILIATE_Brock-Robertson
 1. Motion to accept approvals of 2019G_NC20 and NC21: Shawn Drake. Second: Amanda Wheeler. Passed.
 - c. Curricular
 - i. 2019G_LAC12_CR_ENG-6533-Teaching-Writing-in-the-Schools
 1. Evidence of COPE approval required. No new submission.

Graduate Council
September 19, 2019
Library 6th Floor Conference Room 603

- ii. 2019G_LAC13_CR_ENG-6563-Teaching-Literature-in-the-Schools
 - 1. Evidence of COPE approval required. No new submission.
 - iii. 2019G_LAC14_CR_ENG-6712-Preceptorship-in-Teaching-Composition
 - 1. Evidence of COPE approval required. No new submission.
4. Curricular
- a. Motion to approve 2019G_EBS32 and BU02: Amanda Wheeler. Second: Erik Gilbert. Passed.
 - i. 2019G_EBS32_BC_Curriculum-modification-Specialist-in-Education-School-Psychology-Track
 - ii. 2019G_BU02_BC_Eliminate-Prerequisite-for-GSCM-6253
 - b. For information only
 - i. ASUJ-LON-Graduate-Certificate-Nursing-Administration-Existing-Program-Offered-Online
 - 1. No issues raised.
5. Non-Curricular Items
- a. Graduate Faculty Status Applications
 - i. Motion to approve 2019G_NC23, NC26, NC29, NC31, NC33, NC36 for Regular Member status: Tanja McKay. Second: Amanda Wheeler. Passed.
 - 1. 2019G_NC23_REGULAR_Aiqun-Hu
 - 2. 2019G_NC26_REGULAR_Eric-Cave
 - 3. 2019G_NC29_REGULAR_Gregory-Hansen
 - 4. 2019G_NC31_REGULAR_Hugh-Wang (Huiqiang)
 - 5. 2019G_NC33_REGULAR_Jianfeng-Xu
 - 6. 2019G_NC36_REGULAR_Jim-Washam
 - ii. Motion to approve 2019G_NC30 for Provisional Regular Member status: Tanja McKay. Second: Samuel Noi. Passed.

Graduate Council
September 19, 2019
Library 6th Floor Conference Room 603

1. 2019G_NC30_REGULAR_Gwendolyn-Neal
- iii. Motion to approve 2019G_NC32 for Regular Member status: Shawn Drake. Second: Tanja McKay. Passed.
 1. 2019G_NC32_REGULAR_Jacques-Singleton
- iv. Motion to approve 2019G_NC27, NC28, NC37, NC38, NC39, NC40 for Professional Member status: Shawn Drake. Second: Erik Gilbert. Passed.
 1. 2019G_NC27_PROFESSIONAL_Galen-Perkins
 2. 2019G_NC28_PROFESSIONAL_Rick-Stripling
 3. 2019G_NC37_PROFESSIONAL_Jun-Yi-Lai
 4. 2019G_NC38_PROFESSIONAL_Alexis-Kendrick
 5. 2019G_NC39_PROFESSIONAL_Jayne-Schack
 6. 2019G_NC40_PROFESSIONAL_Darrell-Phillips
- v. Motion to approve 2019G_NC22, NC24, NC25, NC34, NC35 for Affiliate Member status: Joan Henley. Second: Tanya McKay. Passed.
 1. 2019G_NC22_AFFILIATE_Gaylon-Baumgardner
 2. 2019G_NC24_AFFILIATE_Chocoletta-Simpson
 3. 2019G_NC25_AFFILIATE_Emily-Bellis (approval is for both the College of Agriculture and the College of Sciences and Mathematics)
 4. 2019G_NC34_AFFILIATE_Rajendram-Rajnarayanan
 5. 2019G_NC35_AFFILIATE_Sue-Neal
- b. Graduate admissions policies
 - i. Consensus that #5 should be renumbered to #4 and the numbering in the Conditional Admission Status should start again with #1.
 - ii. Motion to approve: Shawn Drake. Second: Karen McDaniel. Passed.
- c. Karen Wheeler and Tiffany Keb - Curriculum forms revisions
 - i. Old forms will remain on the website through December 2019, and will be replaced with new revised forms January 1, 2020.

Graduate Council
 September 19, 2019
 Library 6th Floor Conference Room 603

- ii. In the future, technical changes to the Bulletin will be made through a direct request to the Registrar rather than sending a proposal through GC. GC will have to develop a list of things that can be changed without GC approval.
- iii. A draft of all revised forms will be sent to GC members for review.
- d. Karen Wheeler - Tabling proposals
 - i. UCC has adopted a policy of allowing business to be tabled for no longer than two meetings unless an extension is requested.
 - ii. Motion to adopt two meeting tabling policy: Lauri Umansky. Second: Tanja McKay. Passed.
- e. Summer DeProw - A-State Assessment Committee
 - i. Request for volunteers to assist. Christina Akbari volunteers.

6. Member Items

- a. Shawn Drake - Graduate Faculty Status Request Form Signatures: It's sometimes difficult to get adjunct signatures on the Form. Is it okay for the chair to sign in the applicant's place in this scenario? All agree that it's okay.

Motion to Adjourn: Joan Henley. Second: Amanda Wheeler. Passed. Meeting adjourned at 3:51 pm.

Standard Subcommittee Memberships

Subcommittee 1	Subcommittee 2	Subcommittee 3
Gil Fowler	David Newman	Shawn Drake
Erik Gilbert	Hai Jiang	Christina Akbari
Ed Owen	Amanda Wheeler	Paul Sikkel
Lauri Umansky	Joan Henley	Tanja McKay
Karen McDaniel	Samuel Noi	Matthew Arnold
Can review: AGRI, ECS, EBS, NHP, SM	Can review: BU, LAC, NHP, SM	Can review: AGRI, ECS, BU, EBS, LAC

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To access graduate faculty status applications:

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad_Faculty**

To access curricular proposals

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>